

**Minutes of the Annual General Meeting of
Campbelltown Meals on Wheels and Housebound Resources held at
Campbelltown Civic Centre on Wednesday 10th October 2018 at 11:00am**

Attendance: President - Gary West Committee Member - Joan McIntyre
Public Officer/Treasurer - Barry Daley Committee Member - Rose Fernandes
Vice President - Martyn Gilbert Committee Member - Nevine Youssef
Secretary - Lenore Hayes Committee Member - Peter Parawa
Staff - Sam Watson, Amy Furtner, Sue Murrell, Lisa Johnson
Members of Public - Ross Kelly, Didier Baert.

President Gary West opened the meeting at 11:05am. Debbie McCall from Campbelltown City Council was introduced. Debbie acknowledged that the City of Campbelltown is located on the traditional lands of the Dharawal people and paid respects to the Dharawal Elders past and present.

Apologies received from: Joan McIntyre, Belinda Moores, Lisa Butcher

The Minutes of the 2017 Annual General Meeting were mentioned and having no business arising, their acceptance was:

Moved:

Lennie Hayes

Seconded:

Peter Parawa

Presidents Report:

The President presented and read his report to the attendees. Mr. Gary West thanked all Operational Volunteers, Committee Members and Staff for their dedication and commitment which resulted in an increase in Campbelltown Meals on Wheels Client base over the last year.

Our presence has been continual in the community with advertising through C91.3 radio station, Bus adverts, local papers, social media, hospital Information systems, shopping centre promotional stand and on our website.

Gary thanked all Committee Members for their guidance and commitment through the year. Together they ensure Campbelltown Meals on Wheels meets all funding requirements and Community needs. A special Thank you went out to Barry Daley and Martyn Gilbert.

Campbelltown Meals on Wheels staff was thanked for their passion and dedicated approach which has led to this year's success. The Management Committee are proud and grateful to have such a competent and cheerful staff.

Campbelltown Meals on Wheels remains in a sound financial position, and subject to the continued Government funding and the continued support of all its volunteers, will continue to grow in the future.

Financial Report:

A copy of the full financial report was included in the pack given to each attendee. Barry Daley advised, as stated in the report, a loss of 1,890.50 for the 2017-2018 financial year compared to a surplus of 52,941.00 in 2016-2017. There is a predicted profit of 27,000.00 for the 2018-2019 financial year.

An increase in Income including fees for services, grants and decrease in funding and Expenses such as boosted promotions, increased electricity, insurance, meal costs and wages etcetera reflects the change in the Operation Result. Mr Barry Daley stated he was confident the staff are doing everything possible to increase income levels and contain expenditure. The Committee has adopted a cut even budget and will all strive to meet the budget objectives.

Barry individually thanked Campbelltown Meals on Wheels Bookkeeper Sam Watson. Her excellent assistance and knowledge of all things financial has made his job easier. Barry also thanked Lyn Moores and all the staff for their dedication in taking on board the aims and objectives of Campbelltown Meals on Wheels, as well as the Management Committee for their guidance and commitment to Campbelltown Meals on Wheels.

Campbelltown Meals on Wheels remains in a sounds financial position with the only concern being the continuing Government funding.

The Acceptance of the Treasurer and Financial report was:

Moved:

Rose Fernandes

Seconded:

Nevine Youssef

The acceptance of the Financial Audit was

Moved:

Lenore Hayes

Seconded:

Nevine Youssef

Barry Daley proposed to have Flegg Kehlet Wagner reappointed as auditor. This proposal was:

Moved:

Nevine Youssef

Seconded:

Rose Fernandes

Election of Management Committee

Returning Officer Sam Watson declared all Management Committee positions vacant at 11:24am.

The 2018/2019 Committee positions were appointed as follows:

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|----------------------------|--------------------|
| President | Mr Gary West |
| Vice President | Mr Martyn Gilbert |
| Secretary | Mr Peter Parawa |
| Treasurer/Public Officer | Mr Barry Daley |
| General Committee Members: | Mrs Joan McIntyre |
| | Mrs Nevine Youssef |
| | Mrs Rose Fernandes |
| | Mrs Lenore Hayes |
| | Mr Ross Kelly |

Sam Watson declared the above persons duly elected to the Committee, welcoming new Committee Member Ross Kelly and handed the meeting back to President Gary West.

Mr. Gary West officially closed the Annual General Meeting at 11:26am.